

THOMSON HIGH SCHOOL BAND BOOSTERS CONSTITUTION

Article 1: Name

This organization shall be known as the Thomson High School Band Boosters.

Article 2: Objectives

1. To assist the band directors and school administrators in the implementation of a comprehensive band program.
2. To promote instrumental music education in the school system.
3. To promote parental involvement in the band program.
4. To contribute funds to be used toward:
 - a. The purchase and maintenance of band uniforms
 - b. The purchase of instruments, miscellaneous band equipment and materials.
 - c. An annual band banquet
 - d. Appropriate field trips
5. To furnish chaperones for band activities whenever requested.

Article III: Meetings

1. Monthly meetings shall be held on the second Tuesday of each month. Business will be conducted in a timely manner.
2. A quorum shall consist of the members present.
3. Robert's Rules of order will be followed.

Article 1V: Officers

The officers shall consists of President, Vice-President, Secretary, Treasurer, and Past President.

1. Terms of office. Officers shall be elected for a period of one year; Officers shall assume office on June 1.
2. The executive committees shall be comprised of the President, Vice-President, Secretary, Treasure, and Past President.
3. Let the amendment be added to the band booster by-laws that states the office of secretary and treasurer have unlimited years of serving. The years of serving as President, however, would remain 2 years. (Added 5/14/02) Adopted: August 29, 1994.

Article V: Committees

1. The following standing committees shall be appointed by the President and approved by the Executive Committee: Band Camp Volunteers, Band Banquet help, Band Day help, Concession, Vidalia Onion Sales help, Uniform Committee and Public Relations Committee.
2. Other committees shall be appointed as appropriate.
3. Committees shall be appointed and disbanded by the President as deemed necessary.

Article VI: Duties of Officers

The duties of the officers shall be as follows:

1. President
 - a. To preside at booster club meetings and executive committee meetings.
 - b. To appoint all committees except the nominating committee. The nominating committee shall be elected at the regular March meeting.
 - c. To serve as an ex-officio member at all committee meetings.
 - d. To serve as a liaison between the band director and the band boosters.
2. Vice-President
 - a. To perform the duties of the President in the event of the President's inability to serve.
 - b. To act as spokesman for the President during the President's absence.
 - c. To provide leadership in all band booster activities.
 - d. To serve as contact person for the public relations officer.
 - e. To serve on the executive committee.
3. Secretary
 - a. To keep the minutes of all meetings in a permanent book of ledger form. This book shall be the property of the organization and shall be available for inspection by members upon request.
 - b. To keep an accurate record of attendance at all meetings and executive committee meetings.
 - c. To send out notices of called meetings at least three days prior to the date of the meeting.
 - d. To maintain a roster of band booster members.
 - e. To handle band booster correspondence as directed by the president.
 - f. To maintain records of services rendered by booster club members.
 - g. To serve on the executive committee.
4. Treasurer
 - a. To receive and deposit all band booster fund monies received from fund-raising activities or donations.
 - b. To disburse band booster money only as directed by the president or the majority consent of the executive committee.
 - c. To maintain complete and accurate accounting records which shall be the Property of the organization and available for inspection by members upon request.

- d. To prepare financial reports for presentation at executive committee Meetings and general membership monthly meetings.
 - e. To serve on the executive committee.
5. Past President
- a. Provides leadership and counsel on past events and activities
 - b. To serve on the executive committee.
6. Procedure for Meetings
- a. The meetings of the executive committee shall become the agenda and First order of business for the general meeting.
 - b. Any band booster parent/guardian may request that an item of business Be placed on the agenda by contacting the president at least three days in advance of the scheduled meeting.
 - c. The formal actions of the executive committee shall appear as new Business and shall be read by the secretary as “The executive committee Recommends...”
 - d. The meeting agenda will be presented at the beginning of the meetings and Shall be approved by the members as presented or as amended.

Article VII: Duties of Committee Chairs

1. Coordinators and Managers
- a. To chair the activities designated and assume the responsibilities in Implementing the activities.
 - b. To inform the executive committee of plans, programs, and outcomes of assigned activities.
 - c. To evaluate the activities when completed and make recommendations in writing to the executive committee concerning future participation in the same activity.
2. Public Relations Chairman
- a. To prepare and release information concerning band and band booster activities.
 - b. To publicize fund raising activities.
 - c. To seek the support of the community and school officials.

Article VIII: Elections

1. Election of officers shall be held during the regular May meeting.
2. A nominating committee of three to five people shall be selected from the Thomson High School Band Boosters membership. The nominating committee shall present one person as a candidate for each office and additional candidates may be nominated from the floor. (Adopted 4/14/98)
3. The elections shall be by voice vote or a show of hands if needed.

4. When more than one candidate is nominated, the candidate receiving a majority of votes shall be elected.

Article IX: Membership

1. That Thomson High School Band Booster membership shall consist of individuals interested in the promotion of the band program. All members are eligible to vote and hold office. (Adopted 4/14/1998)

Article X: Funds

1. The band booster club shall derive its revenue from contributions and other fund raising activities as determined by a majority of the members.
2. All funds of the organization shall be used for support of the Thomson High School Band and its activities.

Article XI: Amendments

1. The constitution may be amended at any of the regular meetings or at a called meeting by a majority vote of the members present. A notice of intent to amend the constitution must be sent to the membership ten days in advance of the meeting.